



**EveryChild**  
CALIFORNIA  
Association of Leaders  
Advancing Early Learning

*in Partnership with*  
MONARCH  LINK

OPERATIONS & MANAGEMENT  
**SUMMIT**

Day One, March 11, 2021

Time	The Foundations of Successful Program Operations		Elevating the Advanced Components of Success
8:00am – 9:00am	Welcome! Visit Exhibitors Pages, Explore Event App and Download Your Materials		
9:00am – 10:00am	Welcome and Opening Keynote Speaker		
10:00am – 10:15am	Sponsor Engagement Break		
	Center-Based	Alternative Payment	Advanced Components of Success
10:15am – 11:45am	Parent Involvement and Education, Parent Handbooks	Family Data File Eligibility   Need for Services	Addressing Contemporary Staffing Realities in a COVID-19 Reality
11:45am – 12:15pm	Lunch Break – Connect Virtually with Other Attendees at Virtual Meetup Tables		
12:15pm – 1:45pm	Family Data File Part-Day and Full-Day Eligibility Need for Services	Attendance Record   Provider Reimbursement   Fee Assessment   Inventory	Inclusive Strategic Planning – (Achieving Meaningful Contribution from your Entire Staff)
1:45pm – 2:00pm	Musical Performance Break		
2:00pm – 3:30pm	Fee Assessment   Recording Attendance   Inventory	Family Selection   Notice of Actions   Appeals	Cultivating Tomorrow’s Leaders – Assessing the Criteria to Support Succession Planning
3:30pm – 4:30pm	Evening Sponsored Networking Activity		

\*Draft Schedule – Times and Topics are Subject to Change



Day Two, March 12, 2021

Time	The Foundations of Successful Program Operations		Elevating the Advanced Components of Success
7:30am – 8:00am	Visit Exhibitors and Participate in the Event Contest		
	Center-Based	Alternative Payment	Advanced Components of Success
8:00am – 9:30am	FISCAL: Limits of Reimbursement   Enrollment and Projection Planning   Attendance Fiscal Reporting	Parental Choice   Parent & Provider Handbook	Reflecting on Practices that Ensure Equity for Staff and Families
9:30am – 9:45am	Contest and Sponsor Engagement Break		
9:45am – 11:15am	Family Selection   Notice of Actions   Environment Rating Scale   Health and Social Services	FISCAL: Limits of Reimbursement Enrollment and Projection Planning   Case Load and Fiscal Reporting	Designing Family Engagement and Enrollment Systems for the Future
11:15am – 11:30am	Social Engagement Break		
11:30am – 12:30pm	Day 2 Featured Keynote Speaker and Informational Session		
12:30pm – 1:00pm	Lunch Break		
1:00pm – 2:30pm	DRDP   Annual Evaluation Plan Staffing and Professional Development   Program Reviews	Annual Evaluation Plan Staffing and Professional Development   Program Reviews	Managing Fiscal Accountability, Sustainability and Funding Diversification
2:30pm – 3:00pm	Closing Thoughts and Contest Winners		

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